

# THE HONG KONG PSYCHOLOGICAL SOCIETY LIMITED

Company Limited by Guarantee

## Membership Application Form

**Personal Details** (Please complete in BLOCK CAPITALS, \* delete whatever inappropriate)

Title \*Mr/ Mrs/ Miss/ Ms/ Dr/ Professor/ Other, specify \_\_\_\_\_

Surname \_\_\_\_\_ Previous surname (if applicable) \_\_\_\_\_

First name & other names \_\_\_\_\_

Name in Chinese: \_\_\_\_\_ Date of birth \_\_\_\_\_

Applying for \*Graduate Member / Associate Fellow

Previously a Member \* Yes/ No, if yes, indicate year joining \_\_\_\_\_

Other professional membership \* Yes/ No, if yes, specify the professional body and year joining \_\_\_\_\_

Applicant Postal address \_\_\_\_\_

Applicant Email address \_\_\_\_\_

Applicant Mobile phone \_\_\_\_\_ Applicant Daytime phone \_\_\_\_\_

**University Qualifications (Whether or Not in Psychology) (PLEASE ALSO COMPLETE THE TABLE IN PAGE 4.)**

Month & year awarded	Qualifications (Degree obtained with classifications, e.g. Honours & Divisions)	Name of Institution	Is this a Campus-oriented Program?*

\* A "campus-oriented" psychology programme is defined as Bachelor or above psychology degree programme where the teaching activities are conducted in the physical presence of teaching staff(s) and student(s) in the same tertiary educational institutions. Therefore, if a psychology degree programme is conducted (mainly or partly) through Skype or YouTube, it would not be accepted for HKPS membership application"

**Title of thesis or dissertation**

**Fellowships**

**Relevant Work History**

Period	Post	Employer	Main duties

**Other Qualifications & Work Experience**

**Reasons for Joining**

The application must be supported and signed by a Proposer and Second, who must be a current member (Fellow / Associate Fellow / Graduate Member) of the Hong Kong Psychological Society Ltd.

**Proposer:**

\_\_\_\_\_  
**Full Name In block letter**

\_\_\_\_\_  
**Signature** (*e-signature is not accepted*)

Email \_\_\_\_\_

Date \_\_\_\_\_

**Secunder:**

\_\_\_\_\_  
**Full Name In block letter**

\_\_\_\_\_  
Signature (*e-signature is not accepted*)

Email \_\_\_\_\_

Date \_\_\_\_\_

For applicants unable to find 2 Members of the Society to nominate them for membership application, 2 relevant academic/professional references must be attached.  
<https://www.hkps.org.hk/upload/guide/9/self/6444f8e70665c.pdf>

**Declaration**

I have been convicted in Hong Kong or elsewhere of any criminal offence, and/or I have been found guilty of misconduct in a professional respect, and/or there have been disciplinary proceedings against me resulting in sanction in any form (including sanction imposed as a result of settlement).

\*Yes/No

If yes, attach details and explanation hereto.

There are impending criminal or disciplinary proceedings in Hong Kong or elsewhere against me.

\*Yes/No

If yes, attach details and explanation hereto.

*[A positive answer to any of the above questions will not automatically result in rejection of the membership application. Each application will be considered on its merits.]*

I hereby declare that:

- (1) My name stated above is the same as that on my \*Identity Card /Passport; and
- (2) The information given in this form and any supporting documentation is true and accurate.

**Undertaking**

I have read the Code of Professional Conduct of the Hong Kong Psychological Society Ltd, and undertake to abide by and operate within it at all times if I am elected as a Member.  
<http://www.hkps.org.hk/index.php?fi=code>

Signed \_\_\_\_\_ Date \_\_\_\_\_  
(*e-signature is not accepted*)

## **IMPORTANT NOTES**

For membership eligibility please refer to:

- (1) FAQs on <https://www.hkps.org.hk/en/faq/>
- (2) Guide to Membership Application on [https://www.hkps.org.hk/en/membership/membership\\_guide/](https://www.hkps.org.hk/en/membership/membership_guide/)

The completed application form and supporting documents, including a crossed cheque of HK\$550 payable to: "The Hong Kong Psychological Society Ltd", should be sent **with sufficient postage** to The Chair, Membership Committee, The Hong Kong Psychological Society Ltd, Unit 1211, The Metropolis Tower, 10 Metropolis Drive, Hung Hom, Kowloon, Hong Kong SAR, China.

For current Members applying for upgrade of membership, no application fee is required. Certificates and transcripts of degree obtained after the previous application, if any, need to be submitted.

For new applicants, a certificate and an official academic transcript itemising each subject taken for each degree must be attached. Copies of certificate and transcript will be accepted; if in doubt, you will be asked to provide the original one. Documentation submitted will not be returned.

To qualify for election as a Graduate member a candidate shall have satisfied the Council one of the following conditions:

(i) a Bachelor degree from an institution recognized by the Council at a minimum lower 2nd class honours level or a GPA of 3.0 out of 4.0 or equivalent with psychology as the major subject taking no less than 8 courses in different areas of psychology covering at least Research Methods in Psychology and 4 out of the 6 following fundamental areas, **please check before post:**

- |  |    |   |
|--|----|---|
| 1. <input type="checkbox"/> Biological Psychology    | OR | <input type="checkbox"/> Physiological Psychology   |
| 2. <input type="checkbox"/> Developmental Psychology | OR | <input type="checkbox"/> Child Psychology   |
| 3. <input type="checkbox"/> Cognitive Psychology     | OR | <input type="checkbox"/> Perception OR <input type="checkbox"/> Learning OR <input type="checkbox"/> Memory |
| 4. <input type="checkbox"/> Personality              | OR | <input type="checkbox"/> Individual Differences   |
| 5. <input type="checkbox"/> Social Psychology        |    |   |
| 6. <input type="checkbox"/> History of Psychology    | OR | <input type="checkbox"/> Contemporary Issues in Psychology; or  |

(ii) a postgraduate qualification in psychology from an institution recognized by the Council covering the courses and fundamental areas of psychology as specified in (i) above; or

(iii) such other qualification in psychology as the Council shall approve.

If the document is in a language other than English, translation and certification of its contents is required.

For academic attainments obtained from institutions other than the local universities, it is highly recommended to have the qualification assessed by the Hong Kong Council for Accreditation of Academic & Vocational Qualifications (HKCAAVQ).

**Processing of application takes place only after all necessary documents and application fee are submitted.**

If the application is successful, the application fee will go to the first year of membership subscription. If the application is unsuccessful, the sum paid shall be non-refundable.

NOTICE TO APPLICANT ABOUT COLLECTION OF PERSONAL DATA IN COMPLIANCE WITH THE PERSONAL DATA (PRIVACY) ORDINANCE, CHAPTER 486 OF THE LAWS OF HONG KONG

1. Purpose of Collection: The personal data you voluntarily provided through this application form and attachments will be used by the Hong Kong Psychological Society ("HKPS") for the purposes approved by the HKPS Executive Committee including but not limited to HKPS membership consideration, HKPS membership registration, HKPS activity planning, and communication between you and HKPS.
2. Consequences of failure to supply personal data: Your truthful information is necessary for the purposes mentioned in paragraph 1 above, failure to provide as required may result in the delay or decline of your application and/or disruption of HKPS communication with you about HKPS matters.
3. Classes of transferees: The personal data you provided through this application form may be disclosed to statutory authorities when lawfully required and/or other persons for the purposes mentioned in paragraph 1 above.
4. Access to Personal Data: You have a right to request access to and to request correction of the personal data you provided to HKPS. To access the data, you should write to the General Secretary, Hong Kong Psychological Society Ltd, at the electronic or the registered address specified in [www.hkps.org.hk](http://www.hkps.org.hk).
5. Amendment to Personal Data: You should write to HKPS if you want to amend your personal data.

I have read and understand the above "NOTICE TO APPLICANT ABOUT COLLECTION OF PERSONAL DATA IN COMPLIANCE WITH THE PERSONAL DATA (PRIVACY) ORDINANCE, CHAPTER 486 OF THE LAWS OF HONG KONG".

Signed \_\_\_\_\_ Date \_\_\_\_\_  
(e-signature is not accepted)

## **NOTE**

If you would like to receive the Acknowledgement of Receipt of your application, please complete the Acknowledgement of Receipt Form (i.e. page 7 of the application form) and include it into your application package.

A complete Acknowledgement Receipt Form should contain the following information.

- 1) Your full name;**
- 2) Your postal address;**
- 3) Sufficient postage stamps.**

Applications with incomplete Acknowledgement of Receipt Form will be assumed as no Acknowledgement of Receipt is required.

From: The Hong Kong Psychological Society Ltd  
Unit 1211, The Metropolis Tower  
10 Metropolis Drive, Hung Hom  
Kowloon, Hong Kong

**Please stick  
your Stamp  
Here**

*(e.g., HK\$2.20  
for HK address)*

TO: Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

From: Administrator – Membership Committee

**Acknowledgement of Receipt**

This is to acknowledge your application for the Membership of the Hong Kong Psychological Society Ltd (HKPS). The form has been received on \_\_\_\_\_. Please contact us if you do not hear from us again three months after the date of this letter.

For your information, the next meeting of the Membership Committee of the Hong Kong Psychological Society Ltd is scheduled on \_\_\_\_\_. However, all applicants recommended for membership must be elected in a subsequent Council meeting on \_\_\_\_\_ before they receive our letter of acceptance.

**【 】 Missing document (s) / information :**

- |                          |  |                          |                           |
|--------------------------|--|--------------------------|---------------------------|
| <input type="checkbox"/> | Application form   | <input type="checkbox"/> | Application fees of \$550 |
| <input type="checkbox"/> | Relevant Certificate (s) _____                                   |                          |                           |
| <input type="checkbox"/> | Relevant Transcript (s) _____                                    |                          |                           |
| <input type="checkbox"/> | Proposer _____   | <input type="checkbox"/> | Secunder _____            |
| <input type="checkbox"/> | Academic / Professional references – Hard copy with signature(s) |                          |                           |
| <input type="checkbox"/> | Completed Declaration (page 3)                                   | <input type="checkbox"/> | Signature                 |
| <input type="checkbox"/> | A new Acknowledgement of receipt with sufficient postage.        |                          |                           |

*This reply slip is to acknowledge the receipt of your application documents only. It shall not be regarded as proof of your eligibility or successful application for the HKPS membership.*